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**ASIBA Queensland**  
**Policy on Assessment Criteria**  
**Endorsement as a Surveyor – Consulting**  
**(Individual)**

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The following is the ASIBA Queensland competence assessment criteria for consideration of a Registered Surveyor to be granted the endorsement of Consulting by the authority of Section 39 of the Surveyors Act 2003. **Note** : ASIBA Queensland is a trading name of Spatial Queensland Limited.

**Competencies**

The competencies required of an individual for the granting of a Consulting Endorsement are specified by the *Competency Frameworks (Consulting Endorsement)* (Document Number SBQ-CF-0104) published by the Surveyors Board of Queensland.

**Assessment**

It is the responsibility of the applicant for a Consulting endorsement to demonstrate competencies to the required level in the required elements in the *Competency Framework (Consulting Endorsement)*. The standard procedure for a first application for an endorsement is as follows:–

1. The applicant requests an assessment and pays the appropriate fee
2. The applicant provides a portfolio of evidence relevant to the Competency Framework. This might include examples of past work, client reports, referee reports, log books, diaries and the like
3. The portfolio is assessed by an assessor or assessors appointed by the Association who examines the evidence and reports thereon, including the identification of any areas of doubt.
4. A panel of three assessors, including the one who examined the evidence, conducts an interview if required to validate the initial assessment and fill in any gaps identified
5. The panel makes a recommendation to the Association. If the recommendation is in the negative or conditional, then reasons are given.
6. The Association issues an assessment notice to the applicant. If the assessment is in the negative or conditional, then reasons are given.

It is suggested that applicants for a Consulting Endorsement will commence collation of their portfolio of evidence relevant to the appropriate competencies immediately after graduation from University.

Where a training agreement has been entered into, it is suggested that the appropriate competencies be part of that agreement and that the Master Surveyor will be able to certify as to the competency of the applicant in relation to those competencies.

Where that is the case, then additional evidence need not be supplied as part of the portfolio for those competencies so certified, but they may still be subject to validation at interview.

**Fees**

The applicant is required to make prior payment of the assessment fee as determined from time to time by the Executive of the Association.