“Surveyor Name”

Executive Summary

Version 2 – Updated 29/06/2021

Cadastral Framework

Planning For Endorsement

Refer to the elements and descriptors of the executive summary to determine if you have the experience and practical examples sufficient to demonstrate competence in each descriptor of the framework.

Sufficient Experience and examples in all descriptors

If you believe you have the experience and documentary evidence to demonstrate competence you should apply to undertake assessment in the framework. You should consider the Oral assessment option or if you prefer you can submit your material by written CERs either all at once or progressively. You are required to complete your Executive summary and submit it with your application. If submitting progressively the executive summary should only address descriptors that have been assessed previously or descriptors covered in the current submission.

Additional Experience or CER projects required

Planning should be developed in consultation with the applicant’s supervisor or mentor and address such things as time frames, mentoring / training, work portfolio, potential work limitations and how they will be addressed. The Training Plan should readily identify a timeframe within which competency will be demonstrated.

Training Plan (Use your own format, example below in blue)

All additional experience required will be completed and submitted for assessment by March, 2022. The following description of tasks and actions has been reviewed by my supervisor and has been approved as an achievable outcome.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Descriptor | Proposed Task | Evidence | Comments | Proposed Timeframe |
| C.1 (i) |  |  |  | Submit by December,2021 |
|  |  |  |  |  |
| C.2 (i) | Review Acts |  |  | Complete by Dec, Submit by June,2022 |
| C.2 (ii) | Additional Experience required | Future CER | Provide advice to clients directly or via supervisor (scheduled by supervisor) | Complete by January 2022  Submit by June,2022 |
| C.2 (iii) | Additional Experience required | Future CER | Provide advice to clients directly or via supervisor (scheduled by supervisor) | Complete by January 2022  Submit by Submit by June,2022 |
|  |  |  |  |  |
| C.8 (i) |  |  | Spend time with planners on specific projects | Submit by December,2021 |
| C.8 (ii) |  |  | Spend time with planners on specific projects | Submit by December,2021 |
|  |  |  |  |  |

Survey Project Abstracts

CER 1 –

CER 2 –

CER 3 –

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Elements / Descriptors** | **Notes from Framework** | **Evidence** | **Documents** | **Applicant Comments** | **Assessors Comments** |
| **C.1 Undertake a program of tertiary education**  Applicants will need to demonstrate that they:   1. Have completed a course of study of at least four years fulltime duration acceptable to the Surveyors Board of Queensland or have been previously registered as a Cadastral Surveyor by the Surveyors Board of Queensland | *See SBQ Policy – Competency Assessment & Registration* [*http://sbq.com.au/member/boardpublications/policies-guidelines/*](http://sbq.com.au/member/boardpublications/policies-guidelines/) *s4(d) and s5(c)*  *i. USQ Bachelor of Spatial Science or*  *a QUT Bachelor of Urban Development four year.*  *ii. Degrees accredited by a Surveyors*  *Board that is a member of the*  *CRSBANZ are acceptable.*  *Overseas qualifications that have been*  *assessed as equivalent to an Australian or New Zealand four year degree are acceptable.* |  |  |  |  |
| **C.2 Understand and apply relevant law.**  Applicants will need to demonstrate that they are able to:   1. Operate in accordance with government Acts, Regulations or instructions | *The legislation referred to in descriptor (iii) includes but is not limited to the appropriate parts of:*  *Acts Interpretation Act 1954*  *Body Corporate and Community Management Act 1997*  *Land Act 1994*  *Land Title Act 1994*  *Local Government Act 2009*  *Native Title (Queensland) Act 1993*  *Neighbourhood Disputes Resolution Act 2011*  *Planning Act 2016*  *Property Law Act 1974*  *Transport Infrastructure Act 1994*  *Surveyors Act 2003*  *Survey and Mapping Infrastructure Act 2003*  *Vegetation Management Act 1999*  *Water Act 2000*  *and their associated regulations.* |  |  |  |  |
| 1. Prepare advice for clients on legal requirements relating to land tenure, planning and development |  |  |  |  |
| 1. Prepare advice for clients on legislative requirements relating to land, tenure, planning and development |  |  |  |  |
| **Elements / Descriptors** | **Notes from Framework** | **Evidence** | **Documents** | **Applicant Comments** | **Assessors Comments** |
| **C.3 Search for documentary cadastral evidence**  Applicants will need to demonstrate that they are able to:   1. Collate sufficient documentary evidence to identify the origin of marks relied upon in a cadastral survey | *Documentary evidence may include survey plans, forms six, field notes or Department of Resources (DoR) files.* |  |  |  |  |
| 1. Collate evidence of the expressed intention of boundary location from primary sources. |  |  |  |  |  |
| 1. Find all the secondary interests that may be affected by the cadastral survey |  |  |  |  |  |
| **C.4 Search for physical cadastral evidence**  Applicants will need to demonstrate that they are able to:   1. Describe the evolution of boundary marking requirements in Queensland | *Applicants should attempt to demonstrate this element in rural and urban contexts.* |  |  |  |  |
| 1. Find and recognise these marks as part of a cadastral survey |  |  |  |  |
| 1. Search for and locate permanent improvements on the land that have been used to define the boundary |  |  |  |  |
| **Elements / Descriptors** | **Notes from Framework** | **Evidence** | **Documents** | **Applicant Comments** | **Assessors Comments** |
| **C.5 Reinstate existing boundaries**  Applicants will need to demonstrate that they are able to:   1. Explain the law and principles regarding the reinstatement of cadastral boundaries | *Applicants should have an extensive knowledge of the origin of the hierarchy of evidence. Applicants should be able to provide examples of surveys with multiple reinstatement solutions and be able to explain and justify their preferred reinstatement solution.* |  |  |  |  |
| 1. Assess all relevant evidence and draw appropriate conclusions about the location of boundaries |  |  |  |  |
| **C.6 Mark Cadastral Boundaries**  Applicants will need to demonstrate that they are able to:   1. Apply relevant legislation and standards for the marking of cadastral boundaries |  |  |  |  |  |
| **C.7 Prepare Plans suitable for Government Land Registries**  Applicants will need to demonstrate that they are able to:   1. Prepare plans to meet the standards of Government Land Registries | *Applicants should demonstrate that they have experience in as many of the following types of survey plans as possible:*  *• Rural surveys*  *• Urban surveys*  *• Building Format Plans*  *• Volumetric Format Plans*  *• Road surveys*  *• Secondary Interests*  *• Sketch plans*  *• Identification surveys* |  |  |  |  |
| **Elements / Descriptors** | **Notes from Framework** | **Evidence** | **Documents** | **Applicant Comments** | **Assessors Comments** |
| **C.8 Contribute to development applications**  Applicants will need to demonstrate that they are able to:   1. Describe the development processes that are used in Queensland local government to control land use and development | *The following would demonstrate*  *compliance in each descriptor:*  *i) Demonstrate understanding of the major principles and terminology used in planning frameworks, identify applicable stakeholders, explain relevant timeframes, and interpret development approval conditions;* |  |  |  |  |
| 1. Contribute surveying and titling expertise as input into complex development applications | *ii) Contribute to a development application where knowledge of titling and subdivision has been provided by the candidate as part of a team of consultants;* |  |  |  |  |
| 1. Critique lot layouts on the basis of recognised design parameters and relevant geometric design | *iii) Candidates are able to identify good and poor design practice in examples of subdivisions created by others;* |  |  |  |  |
| 1. Recognise the constraints that planning instruments place on development proposals (lot sizes, road widths, use, density etc) | *iv) Candidates are able to identify good and poor design practice in examples of subdivisions created by others;* |  |  |  |  |
| 1. Appreciate design options to minimise the costs of sewer and stormwater services | *v)* *Candidates are able to identify good and poor design practice in examples of subdivisions created by others.* |  |  |  |  |
| **Elements / Descriptors** | **Notes from Framework** | **Evidence** | **Documents** | **Applicant Comments** | **Assessors Comments** |
| **C.9 Contribute to State action applications**  Applicants will need to demonstrate that they are able to:   1. Describe the processes that are used in Queensland to control tenure and land use |  |  |  |  |  |
| 1. Provide advice on basic applications to State Authorities | *In this element basic applications mean small permanent or temporary road closures or freeholding actions.* |  |  |  |  |