



COMPETENCY FRAMEWORK CONSULTING ENDORSEMENT

Surveyors Act 2003 s39

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	SBQ Admin	1 st Sept 2009	Document formatted for consistency with other Competency Framework documents – contents not changed.
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Document References

Ref	Title	Document ID	Version	Owner
[1]	Surveyors Act 2003			State of Qld
[2]	Competency Frameworks (Overview)	SBQ-CF-0100	V1.00	SBQ
[3]	Competency Frameworks (Surveying Associate)	SBQ-CF-0101	V4.00	SBQ
[4]	Competency Frameworks (Surveying Graduate)	SBQ-CF-0102	V4.10	SBQ
[5]	Competency Frameworks (Surveyor)	SBQ-CF-0103	V5.00	SBQ
[6]	Competency Frameworks (Consulting Endorsement)	SBQ-CF-0104	V2.00	SBQ
[7]	Competency Frameworks (Engineering Endorsement)	SBQ-CF-0105	V4.00	SBQ
[8]	Competency Frameworks (Cadastral Endorsement)	SBQ-CF-0106	V5.00	SBQ
[9]	Competency Frameworks (Hydrographic Endorsement)	SBQ-CF-0107 Superseded	V1.00	SBQ
[10]	Competency Frameworks (Mining Endorsement)	SBQ-CF-0108 Superseded	V3.00	SBQ
[11]	Competency Frameworks (Associate Degree Mapping)	SBQ-CF-0109 Superseded	V1.00	SBQ
[12]	Removed	Removed	Removed	Removed
[13]	Competency Frameworks (Surveyor Degree Mapping)	SBQ-CF-0111 Superseded	V1.00	SBQ
[14]	Competency Frameworks (Mining O Endorsement)	SBQ-CF-0112	V1.00	SBQ
[15]	Competency Frameworks (Mining UC Endorsement)	SBQ-CF-0113	V1.00	SBQ
[16]	Competency Frameworks (Mining UM Endorsement)	SBQ-CF-0114	V1.00	SBQ

Introduction

This document describes the Competency Framework for endorsement as a Consulting Surveyor as prescribed under section 39 of the Surveyors Act 2003.

The competency framework describes the competency Units, Elements and Descriptors that are required to be met for endorsement as a Consulting Surveyor. The competency framework describes the performance that the applicant is required to display. Competency is developed through the appropriate combination of qualifications, skills, knowledge and experience.

Definitions

Unit of Competency (Unit): A major segment of the overall competency of a profession, typically representing a major function, role or field of activity.

Element of Competency (Element): A subdivision of a unit of competency into an observable function or activity.

Performance Criteria (Descriptors): An indicative list of the aspects of professional performance that would be regarded as evidence of competent professional performance in the work place in an element of competency.

With Guidance: The performance of the descriptor is achieved by the applicant under the direction of a competent supervisor. The applicant need not be able to perform the activity without requesting help in planning and execution.

Under Supervision: The performance of the descriptor is achieved by the applicant without direct supervision of each step; however the result of the activity cannot be used unless it has been checked by a competent supervisor.

Notes: The notes within framework are for guidance only and are not an official part of the framework. The notes are an aid to assist in the understanding of the requirement of a Unit, Element or Descriptor.

Competency Requirements for Consulting Surveyor Endorsement

The competencies for Consulting Surveyors will be typically demonstrated by experienced professional surveyors practising in any sector of the market who are able to manage a business providing surveying services to the public.

An Applicant seeking the issue of a Consulting Endorsement will need to demonstrate competency in the following document.

Competency Table for Consulting Endorsement

Element	Descriptors	Notes
CS.1 Fulfill community service obligations	<p>Applicants will need to demonstrate that they:</p> <ul style="list-style-type: none"> i. Are able to understand and accept professional responsibilities to government and the community ii. Are able to apply impartiality and objectivity in decision making iii. Will apply best practices as a consulting surveyor to maintain compliance with the Act and the Code of Practice for Surveyors 	<p>As for (i) and (ii) an absence of contrary evidence will be sufficient evidence for this element. Applicants are obliged to reveal any matter related to their character, honesty and integrity which would affect their application.</p> <p>As for (iii), demonstration of this requirement will be the production of evidence as to a prior history of carrying on a business using best practice or by identifying the means by which the applicant intends to achieve best practice</p>
CS.2 Follow an accepted code of professional conduct and ethics	<p>Applicants will need to demonstrate that they have:</p> <ul style="list-style-type: none"> i. A sound knowledge and understanding of the Surveyors Board of Queensland's <i>Code of Practice for Surveyors</i> ii. As at the time of their initial application for the consulting endorsement or renewal thereof, complied with the Surveyors Board of Queensland's <i>Code of Practice for Surveyors</i> 	<p>Code of Practice for Surveyors http://sbq.com.au/member/board-publications/code-of-practice/</p> <p>Item (ii) will be satisfied if the applicant can demonstrate that any complaints in relation to their conduct have been addressed to the satisfaction of the complainant or there is an absence of contrary evidence.</p>
CS.3 Plan, organise, direct and control projects & people	<p>Applicants will need to demonstrate that they are able to:</p> <ul style="list-style-type: none"> i. Apply project management principles to work activities ii. Monitor performance and report progress to clients iii. Organise small work teams iv. Advise and supervise subordinate staff 	

CS.4 Apply quality assurance principles	<p>Applicants will need to demonstrate that they are able to:</p> <ul style="list-style-type: none"> i. Implement and maintain quality assurance programmes ii. Comply with the requirements of an accepted quality assurance programme iii. Contribute to internal auditing programmes iv. Take action to rectify non-compliance with agreed standards 	
CS.5 Communicate effectively	<p>Applicants will need to demonstrate that they are able to:</p> <ul style="list-style-type: none"> i. Communicate effectively, orally and in writing, at a professional level ii. Interpret and clarify briefs and instructions iii. Issue clear, accurate instructions and meaningful advice to colleagues and subordinates 	
CS.6 Manage risk effectively	<p>Applicants will need to demonstrate that they are able to identify and address risks relevant to practice as a surveyor with a consulting endorsement</p>	<p>Demonstration of this requirement will be the production of evidence as to a prior history of recognition and addressing of risks by identifying the means by which the applicant intends to satisfy this requirement</p>