

COMPETENCY ASSESSMENT BY ORAL PRESENTATION

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This paper sets out the requirements for an applicant with sufficient experience to use the Panel Interview process as an alternative to preparing the conventional Career Episode Reports (CERs) when making application to the Board for registration as a surveyor or for an endorsement other than consulting.

The Surveyors Act is not specific about how a person's competence is assessed against the competency framework (see Section 43) and the Board has adopted the following in an effort to shorten the registration process (in specific cases) for applicants with the appropriate experience and competence.

Following are the details of the process and how it is implemented and managed.

1. This process will be able to be utilised for assessment against the Competency Framework for registration as a surveyor and for all endorsements except consulting by successful applicants for the process. Applicants for endorsements will still be required to complete a Professional Assessment Project (PAP) and will also be subject to a final Board interview. Applicants for registration as a surveyor will not be required to do a PAP but will be required to do a final interview.
2. Interview panels for the presentation, will consist of two people, one Board Member and one other, who has an endorsement relevant to the application.
3. In order to utilise the process, the applicant must make an application to the Board, to be accepted for the process. The application will be accompanied by a comprehensive CV and Executive Summary which provides details sufficient to demonstrate that the applicant has sufficient experience and competence to satisfy the skills etc, required by the applicable Competency Framework.
4. On acceptance by the Board, the applicant can proceed to prepare their presentation.
5. The documentation for the presentation must be provided to the Board well in advance of a date being set for the presentation. The date will be at the Board's discretion and not less than 2 weeks after the documentation is submitted. The assessment fee is to be paid at the time of submission of the documentation.
6. The documentation provided to the Board will consist of the Assessment Application Form, details of the presentation (30 minutes maximum, for the presentation by

7. the applicant) and supporting evidence. The presentation and evidence will be mapped against the relevant Competency Framework via an Executive Summary.
8. If after a review of the documentation, it is deemed to be acceptable, the applicant will be given an opportunity to do their presentation, generally within a month of submitting the documentation.
9. The presentation will allow the applicant to demonstrate their competence over all the elements of the relevant Competency Framework by reference to projects carried out by the applicant. Evidence of the applicant's involvement in the projects discussed will form part of their presentation. Following the presentation by the applicant, the panel will discuss with the applicant the information presented, and may request further explanation of certain aspects of their work. The discussion may take up to one and a half hours.
10. The panel will determine one of the following outcomes:
 - a. Where the panel considers the information presented to be satisfactory, the applicant moves on to their Professional Assessment Project (if an endorsement is being sought), or is advised that they meet the requirements for registration (if registration as a surveyor is being sought);
 - b. where there are minor shortcomings identified, require the applicant to provide further information for the panel to make a determination;
 - c. where there are significant shortcomings identified, require the applicant to complete the CER process, or a modified version thereof (for example, provide CERs that address elements of the framework nominated by the panel).
11. It is expected that interviews would be made available to applicants with considerable industry experience, with each case to be assessed on its merits.