

SURVEYOR AWARENESS

INFORMATION SHEET

MINING

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Office Address

Unit 18, Level 4, Kenlynn Centre
457 Upper Edward Street
Spring Hill QLD 4000

T (07) 3839 7744
F (07) 3839 8341

Postal Address

PO Box 656
Spring Hill QLD 4004

E admin@sbq.com.au
W www.s bq.com.au

AWARENESS OF SURVEYORS BOARD OF QUEENSLAND POLICIES AND PROCEDURES; AND QUEENSLAND LEGISLATIVE REQUIREMENTS.

1.1 PURPOSE

To provide a surveyor, who successfully applies for Registration as a Surveyor with Mining Endorsement/s via reciprocal registration or mutual recognition, with information regarding their professional and statutory obligations in Queensland.

1.2 OBLIGATIONS REGARDING THE SURVEYORS BOARD OF QUEENSLAND

1. Code of Practice for Surveyors

The Code of Practice for Surveyors provides benefits for consumers of spatial information including survey services specifically and to the community in general. The record of surveys through the data depicting those surveys provides for public confidence in surveying and surveyors. The Code of Practice for Surveyors may be supported by a range of technical standards and a level of directions and guidelines in support of the accepted rules governing the practice of surveying.

1. Survey Standards
2. Professional Competence
3. Professional Conduct
4. Personal Conduct
5. Client Relations
6. Conflict of Interest
7. Employees
8. Natural And Built Environment
9. Business Practice

2. Supervision Policy

This guideline is intended to provide information on how surveyors can effectively supervise different categories of registrants or registrants seeking endorsement, in order to ensure that the supervision delivers two outcomes, namely the quality of the survey and development of the competence of the registered person.

3. Renewal of Registration Policy

The Surveyors Act 2003 (the Act) requires that a person seeking registration or a registration endorsement be competent at the level of registration sought. Registered persons include surveying associates, graduates and surveyors. It follows that registered persons need to maintain and develop their professional experience, skills and knowledge to enable them to provide a high standard of service. The Act implements this by requiring that renewal of registration be based on "satisfactory evidence of the applicant's relevant competency". The

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relevant competency is measured in terms of the competency frameworks that apply to the person's registration and endorsements.

It is the responsibility of the registered person to satisfy the Board of their competence. This policy sets out the basis on which the Board will be deciding to renew a person's registration and endorsements.

4. Career Episode Reports (CERs)

A CER is a brief narrative that should focus on and address the following:

- how a specific task was completed,
- the process followed,
- the judgements made,
- the results and outcomes achieved and,
- have relevant supporting documents and evidence attached.

A CER is a structured document that allows surveyors to show how they are applying their professional and technical competencies in their day to day work. It is a description of any project or period of work that highlights their professional qualities and skills.

1.3 LEGISLATIVE REQUIREMENTS

Surveying legislation

1. Surveyors Act & Regulation
2. Survey and Mapping Infrastructure Act and Regulation; and notices.

Industry specific legislation

1. Mineral Resources Act and Regulation
2. Coal Mine Safety and Health Act and Regulation
3. Mining and Quarrying Safety and Health Act and Regulation
4. Work Health and Safety Act and Regulation
5. Recognised Standards and/or Guidance Notes
6. Petroleum and Gas Act and Regulation
7. Environmental Protection Act and Regulation

Associated legislation

1. Australian Standards – 4368, 2916, 5488, 2397.